

U.S. Figure Skating Board of Directors

Conference Call Agenda – FINAL

Monday, July 20, 2020; 8:00PM ET

Via Video Conference

1. Welcome
2. Roll Call
3. Approval of Agenda
4. Approval of June 29, 2020 Board of Directors Minutes and ROA; July 6, 2020 Special Meeting of the Board of Directors Minutes and ROA; July 9, 2020 Special Meeting of the Board of Directors Minutes and ROA
5. 2021 Qualifying Season Update
6. Working Group Updates
 - a. Diversity, Equity and Inclusion
 - b. Governing Council Survey
 - c. Governance/USOPC Compliance – Audit
7. Treasurer’s Report
8. Vice Presidents’ Reports (Pacific Coast, East, Midwest)
9. Group Coordinators’ Reports
 - a. Technical and Officials
 - b. Membership Development
 - c. Administrative/Legal
 - d. Athlete Services
 - i. General
 - ii. RFA – 2020-21 Synchronized RFA
 - iii. Athletes Advisory Committee
 - iv. Coaches
 - e. International
 - i. 2022 Olympic Winter Games Coach and Team Leader/Staff Selection Procedures
 - ii. General
10. Executive Director’s Report
 - a. Sponsorship/Sales Update
 - b. Appointments to U.S. Ice Rink Association - RFA
 - c. Other
11. New Business
12. Executive Session
13. Next Meeting – via Video Conference – August 17, 2020 – 8pm ET/5pm PT

**U.S. Figure Skating Board of Directors
via Video Conference
Monday, July 20, 2020, 8 p.m. EDT**

Present

Kristin Arneson Cutler, Samuel Auxier (Past President), Gretchen Bonnie, Todd Bromley, Anne Cammett (President), Janis Engel, Rachael Flatt, Lynn Goldman, Troy Goldstein, Bob Horen (ISU Representative), Jenna Longo, Bobby Martin, Colin McManus, Heather Nemier, Heather Paige (joined at 8:50 p.m. EDT), Elise Preston, David Raith (Executive Director), Karen Terry Perreault, Felicia Zhang (non-voting athlete)

Guests

Juliet Newcomer, Barb Reichert (for Diversity, Equity and Inclusion discussion)

I. Opening of the Board of Directors Meeting

- A. Cammett called the meeting to order and welcomed everyone.
- B. Bonnie took roll call, and a quorum was confirmed.
- C. The agenda was adopted.
- D. The June 29, July 6 and July 9 minutes were approved as presented.
- E. The June 29, July 6 and July 9 report of action was approved as presented.

II. Qualifying Season Update

Bromley provided an update on the work of a Competitions Committee Working Group and reviewed a request for action. The board discussed the proposal, and Bromley then made the following motion:

<**Request for Action**> to approve amending the qualifying competition rules, as needed, for the 2020-21 U.S. Figure Skating Qualifying Season (singles, pairs, ice dance, synchronized, adult and collegiate) to allow the Competitions Committee, with the support of the Board of Directors and in cooperation with appropriate committees, to implement the reimagined qualifying process within the restrictions of COVID-19. The Competitions Committee will continue to follow the rules as closely as possible, and the 2021 requirements will be published in handbooks on the Members Only site prior to registration launching. (14 yes, 0 no, 0 abstain, 1 absent)

The approved amendments are subject to change based on the future developments of COVID-19.

<8:25 p.m. EDT – Reichert joined the call>

III. Working Group Updates

- A. Reichert provided an overview of the work of the Diversity, Equity & Inclusion Working Group. Cutler, Flatt and Zhang provided additional information about the first meeting.

<8:34 p.m. EDT – Reichert left the call>

- B. Preston reviewed the primary recommendations of the Governing Council Survey Recap Working Group. The board discussed additional feedback and recommendations.
- C. Perreault reviewed the goals and initial work of the Governance/USOPC Compliance Working Group. Nemier provided additional information on what is being considered regarding the structure of the Board of Directors. Flatt provided additional information on upcoming changes to the definition of an athlete intended to bring consistency across all NGBs and how those will be implemented by U.S. Figure Skating.

<8:50 p.m. EDT – Paige joined the call>

IV. Treasurer's Report

Goldstein reported that year-end work is underway and provided an update on Finance Department staffing; reported that membership revenue year-over-year continues to be lower as many rinks remain closed; and provided an update on insurance coverage.

V. Vice Presidents' Reports

A. Pacific Coast

1. Engel reiterated that her next VP call will be July 28 and will cover updates on the website with Michael Terry presenting, the collegiate skating program with Scott Brody presenting, and the 2021 qualifying season with Todd Bromley, Kathleen Krieger and Bob Dunlop presenting.
2. Engel also provided information on a regional meeting in which she participated and what different clubs are doing to keep members involved.

B. East

1. Nemier announced that her next VP call will be July 29 with the same topics and speakers as the Pacific Coast VP call.
2. Nemier notified the board that there is the option to add August VP calls if needed.
3. Nemier reviewed the types of questions she's been receiving on the reopening of rinks in the Eastern Section and notified the board that the Hershey Open is scheduled to take place in a few weeks in Hershey, Pennsylvania.

C. Midwest

1. Cutler reiterated that her next VP call will be July 28 and with the same topics and speakers as the other VP calls.
2. Cutler reviewed the questions that she's been fielding, and announced that the Skate Shakopee competition in Shakopee, Minnesota, begins on July 31.

VI. Group Coordinators' Reports

A. Technical and Officials

1. Bromley provided an update on the work being done by the committees within the Technical and Officials Group.
2. Bromley reported that the Peggy Fleming Trophy, held as a virtual competition, debuted on the U.S. Figure Skating Fanzone on Friday, July 17, and was a huge success.
3. Bromley announced that the Tests Committee is going to trial some virtual judging of test sessions at up to 10 different sites. A full panel will still participate in person so the results can be compared.

B. Membership Development

1. Preston informed the board that, as of July 16, regular membership is down about 20 percent year-over-year, and the Membership Development Group continues to look closely at marketing and creative ways to engage members.
2. Preston provided an update on Learn to Skate USA and the work of the business development specialists.
3. Preston reported on overall final membership numbers from the 2019-20 season. Even with the coronavirus shutdowns at the end of the season, membership numbers reached their fourth highest total in 2019-20.
4. Preston provided information on the Solo Dance Kickoff, a new online opportunity to participate in solo dance.

C. Administrative/Legal

1. Perreault provided an update on SafeSport reports since the last meeting.

D. Athlete Services

1. Goldman provided an update on the work being done by the committees within the Athlete Services Group.
2. Goldman reviewed a request for action from the Synchronized Development & Technical Committee and then made the following motion:

<Request for Action> to approve the proposal from the Synchronized Development & Technical Committee. For full details, see the Report of Action Taken by the Board of Directors on July 20, 2020. (15 yes, 0 no, 0 abstain, 0 absent)

3. Flatt reported that the Athletes Advisory Committee leadership group has identified various projects based on the feedback of the committee members, and she is working on updates to the election procedures for the USOPC athlete representative and the athlete definition per the USOPC's updated bylaws.
4. Martin thanked those working so hard on the qualifying season and reiterated how much coaches need information, and reported on a PSA/U.S. Figure Skating "Touch Base" in which he and Paige are participating.

E. International

1. Horen provided an update on the selection of team managers and judges for the 2022 Olympic Winter Games, reviewed the 2022 Olympic Winter Games Staff Selection Procedures for coaches and team leader, and explained the next steps. Engel then made the following motions:

<**Request for Action**> to approve the 2022 Olympic Winter Games Staff Selection Procedures for Team Leader. These will be sent to the USOC for their final approval. (15 yes, 0 no, 0 abstain, 0 absent)

<**Request for Action**> to approve the 2022 Olympic Winter Games Staff Selection Procedures for Coaches. These will be sent to the USOC for their final approval. (15 yes, 0 no, 0 abstain, 0 absent)

2. Horen notified the board that the Junior Grand Prix of Figure Skating Series was officially canceled by the ISU this morning.
3. Horen informed the board that the ISU Single & Pair Skating Technical Committee did issue a new communication for single and pair skating that still included some changes.
4. Horen provided an update on the work of the committees in the International Group.
5. Raith notified the board that the ISU had a mail-in ballot to approve the minutes from the 2018 ISU Congress and the 2020-21 FY budget.

<Executive Session> – ISU Matters

VII. Executive Director’s Report

- A. Raith provided an update on the sponsorship and advertising sales representation for the organization.

<Martin recused himself and left the meeting for the next discussion>

- B. Raith reviewed the vacancies to the U.S. Figure Skating appointed members of the Board of Directors to the U.S. Ice Rink Association. Cammett reviewed the appointments, and Goldstein made the following motions:

<**Request for Action**> to approve the president’s appointment of Jon Jepson, Bobby Martin and Leticia Moreno Enos as U.S. Figure Skating representatives to the Board of Directors of the U.S. Ice Rink Association. (15 yes, 0 no, 0 abstain, 0 absent)

The board also agreed that a formal process to seek U.S. Figure Skating nominations to the U.S. Ice Rink Association should be established in the future.

<Martin returned to the meeting>

- C. Raith provided an update on how conflicts of interest will be handled by the Board of Directors going forward, and reported that all staff members have completed the new online form, which will now be sent to all board members and committee chairs.
- D. Raith provided an update on the next meetings of the 100th Anniversary Working Group.

VIII. New Business – None

<10:07 p.m. EDT – Newcomer left the meeting>

IX. Executive Session – Legal matters

X. Closing Announcements and Adjournment

The next regularly scheduled business meeting of the board will be via video conference on Monday, August 17, 2020, at 8 p.m. EDT.

Meeting concluded at 10:20 p.m. EDT

Submitted,

A handwritten signature in blue ink that reads "Gretchen Bonnie". The signature is written in a cursive style with a small mark above the 'e' in Bonnie.

Gretchen Bonnie, Secretary